



2022 Fall Conference

November 15th - 17th

Choctaw Casino & Resort - Durant Oklahoma

Agenda coming soon!

Please submit your Speaker and Session Proposals by September 1st, 2022

Book your rooms now! See details below

HOTEL Reservation Information

The following is the online reservation steps. Guests will also have the option of contacting the reservation department open 24 hours a day by calling **1-800-788-2464 press #1** and giving the agent the offer code **FALLOTGRA** for the group rate.

STEP 1: Log into URL below

<https://book.rquest.com/onecart/wbe/calendar/1180/Choctaw-Durant-Book/FALLOTGRA>

STEP 2: Select Days and Rooms

Select Preferred Stay Dates, and “Show Rooms”, choose room type and follow remaining steps to book.

Reservations will be made by: Individual Call-In or Online

Room & Tax will be: Individual Pay Own

Incidentals & Resort Fee: Individual Pay Own

Room details:

- Spa Tower Kings and Double Queens
- Total Room Nights- 260
- Rate: \$96.00/night plus \$10.93 resort fee and 9.375% tax per night

Last day to make reservations: Monday, October 31st, 2022

Note* - Incidental expenses of guests will be the responsibility of each guest. Guests are to be responsible for incidental expenses and all guests will be required to leave a valid credit card of a cash deposit in the amount of one hundred dollars (\$100.00) with HOTEL at the time of check-in. It will be GROUP's responsibility to inform guests of this requirement.

Third Party Payment Process: CLIENT

Guests will have the option of contacting our Resort Services Department, open 24 hours a day by calling **1-800-788-2464, press #1, and** giving the agent the Offer Code specific to your group. (Our Group Reservation Specialist will send these details shortly after the contract is finalized)

- Guest must secure all reservations (booked online or via telephone) with valid credit card.
- Guest will need to request to pay by Third Party Payment at the time of booking.
- A member of the Resort Services Team will email a payment link, to the specified individual you wish to be responsible for the charges.
- Once paid, these deposits will automatically post to the guest's individual reservations.
- All payment reminders/receipts will be sent directly to the email used for the initial payment link.
- If pre-payment by organization credit card isn't arranged prior to guest arrival, guest will be responsible for all charges at check-in. At that time, the card presented to the front desk will have to be under the individuals name, with a matching valid ID.

***If a guest wishes to pre-pay by school/organization check, they must pay estimated amount of room/tax/resort fee (if applicable), no later than 14 days prior to arrival. When the check is submitted, the following information will need to be included, to ensure appropriate application of funds: Guest Names, Dates of Stay, Confirmation #s, and Organization Name. If payment isn't received 14 days prior to arrival, guest will be responsible for all charges and must provide a valid method of payment at the time of check-in.*

Checks can only be utilized for Room, Tax, and Resort Fees. Incidentals must be paid for by the individual.

If necessary, Check refunds will be handled within 14 days after departure.

Remit Checks to:

Choctaw Casino Resort
Attn: Sales Dept.
PO Box 1909
Durant, OK 74701

Please let our Sales and Conference Managers know if you have any questions. Thank you in advance for your patience as we work to streamline this process moving forward.